**EL SEGUNDO HIGH SCHOOL**

**INTERNSHIP APPLICATION**

Before beginning application, please review instructions and application deadlines. Complete instructions can be found at [eshsccc](http://eshsccc.weebly.com/).

Please provide the following:

**Company Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Internship Industry Title**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*Ex. Physical Therapy or Engineering*)

Please check (√) the session and provide the year for which you are applying:

\_\_\_\_\_ Fall 20\_\_\_\_\_\_ \_\_\_\_\_Spring 20\_\_\_\_\_\_ \_\_\_\_\_Summer 20\_\_\_\_\_\_

**Name: First \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ M.I. \_\_\_\_\_\_\_ Grade\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Current Age \_\_\_\_\_\_\_**

**In Case of Emergency Notify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

List any AP, college, SoCal ROC, 4-year Pathway, internships or Career Readiness courses/workshops you have taken:

1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List work experience (beginning with most recent) **including internships**

|  |  |  |
| --- | --- | --- |
| **Employer Information** | **Dates** | **Job Title and Duties** |
| Name | From |  |
| Address | To |  |
| City State |  |  |
| Name | From |  |
| Address | To |  |
| City State |  |  |
| Summarize special **skills** and **qualifications** acquired from employment **or other experiences**: | | |
|  | | |
|  | | |

Why are you interested in this internship?

What is your area of interest (In what area/department would you like to intern?)

What goals have you set for yourself?

Educational:

Career:

Personal:

Extracurricular Activities (List clubs, hobbies, sports, interests, etc.):

Honor & Achievements:

Times Available:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Example:** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| 3pm – 5pm |  |  |  |  |  |  |

Do you have any after school commitments that might restrict your internship hours? Explain.

How do you plan to get to your job site?

\_\_\_Drive Myself \_\_\_Family Member Drive Me \_\_\_Ride Share \_\_\_Ride the Bus \_\_\_Other (Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please include the following:**

1. Résumé specific to this internship
2. Unofficial transcript (See Mrs. Mendoza, or your counselor for this.)
3. *(Optional):* Cover Letter and/or Letter(s) of Recommendation

**For Office Use Only**

Date of Submission: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Authorized Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_